

REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN LEGAL SUPPORT FACILITY (ALSF)

Individual Consultant (Junior Legal Counsel – Long Term)

The African Legal Support Facility (“ALSF” or the “Facility”) hereby invites individual consultants to indicate their interest in the following Assignment: Junior Legal Consultant.

The ALSF is currently recruiting a Legal Consultant(s) to assist in the operations of the Facility.

General information about ALSF

The ALSF is hosted at the African Development Bank in Abidjan, Côte d’Ivoire. The ALSF's main objectives include: (i) assisting African Governments in defending against litigation brought against them by vulture funds (and other such entities); (ii) providing legal advisory services to African Governments in the negotiation of complex commercial transactions relating to extractive resources, infrastructure/PPPs, sovereign debt, and related commercial agreements; (iii) capacity building for lawyers and Government officials related to the above; and (iv) development of knowledge products.

The suitable qualified consultant(s) shall be part of the Operations Division and assist the Director and the Chief Legal Counsel in i) legal analysis and advisory work and ii) project supervision and management. The Operations Division is responsible for coordinating legal advice to African Governments. The Operations Division identifies projects, provides legal advice to governments, and coordinates external legal counsel. Operations Division members also organize capacity building programs, negotiate financing agreements, and provide other institutional support as required.

1. Objectives and Tasks of the Assignment

- Conducting legal due diligence on proposed transactions such as the review of project documents and agreements (including development or construction contracts, supplier agreements, concession agreements, power purchase agreements, mining agreements, production sharing agreements, joint venture agreements, management agreements, etc.);
- Analysis of country requests for legal assistance and preparation of project proposals and reports to the Director and Management Board of the Facility regarding requests;
- Assist in recruiting and managing external legal counsel, including negotiating fee arrangements;
- Draft and negotiate ALSF’s financing agreements and prepare other legal documents as required;

- Regularly liaise and interact with senior government officials to discuss legal interventions;
- Contribute to compilation of precedents in creditor litigation and best practices in negotiating complex commercial transactions;
- Liaise with partners, co-financiers and facilitate cooperation with other development partners;
- Draft policy documents on operational matters relating to the Facility;
- Ensuring that, if required, documents presented to the Management Board and Governing Council are accurately translated into the official languages of the Facility in a timely fashion;
- Perform such other assignments as may be required from time to time by the Supervisor, Chief Legal Counsel, and Director of the Facility.

2. Administration/reporting

The consultant(s) will report to the Chief Legal Counsel who will adequately brief and guide the consultant(s).

3. Duration of the assignment

The assignment will last for twelve (12) months, starting as soon as the process is completed. The consultant(s) will be based in Abidjan, Côte d'Ivoire.

4. Qualifications and Experience Required

- At least a Master's degree in Law or relevant combination of experience, plus admission to the Bar of (or diploma to practice law in) a member of the African Development Bank; or a first university degree plus a relevant combination of academic qualifications in law e.g. Juris Doctor (JD) plus admission to the Bar of (or diploma to practice law in) a member country;
- At least three (3) years of relevant professional experience preferably with an established international law firm, and/or international financial institution, with proven technical competence and experience in international private law, project finance, extractive resources, international arbitration and/or commercial contracts.
- A strong knowledge of civil law will be considered an advantage;
- Strong skills in preparation and negotiation of complex legal documents including briefs, legal opinions, commercial transaction agreements and related transactions;
- Demonstrated effective coordination skills and an ability to work under pressure in a multicultural environment to complete multiple tasks and meet deadlines;
- High-level skills in communication, team building, inter-personal relationships, writing, and analytical skills;

- Competence in Microsoft Office; knowledge of cloud-based project management software and SAP a plus;
- Ability to communicate effectively (written and oral) in English and/or French languages is mandatory;
- Ability to communicate effectively (written and oral) in Portuguese will be considered an advantage;
- Must be a citizen of a member country of the African Development Bank; and
- Willingness to undertake extensive travel (up to 30% of time).

5. Remuneration

The consultant(s) shall be paid a total monthly lump sum, comprising fee, subsistence or other incidentals, for the duration of the assignment, which is commensurate with the number of years of work experience. The ALSF will cover travel and field mission costs (if any) as per African Legal Support Facility rules in this regard.

6. How to apply

The African Legal Support Facility invites individual consultants to indicate their interest in providing the above-described services. Interested consultants shall provide information on their qualifications and experience demonstrating their ability to undertake this Assignment (documents, reference to similar services, experience in similar assignments, etc.).

Expressions of interest must be sent electronically to alsf@afdb.org no later than June 4, 2021 at 5 PM local time (Abidjan –Ivory Coast) and specifically mentioning ALSF Consultant (Associate Legal Counsel - Long Term).

The unsuccessful candidates will remain in the ALSF’s database for twelve (12) months.

Any questions and requests for clarifications may be sent to: m.vallee@afdb.org.

Deadline June 4, 2021. Only short-listed individuals will be contacted.

- 7. Please attach a Curriculum Vitae on the basis of the template in Annex 1, a letter expressing your interest in joining the ALSF and any other relevant materials.**

ANNEX 1:
MODEL CURRICULUM VITAE (CV)

Title of the Assignment: **Legal Consultant**

Department: **ALSF**

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Legal Support Facility?			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organisation Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

Education (University Level and above only):

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		

Professional Training:

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Legal Support facility might result in the rejection of my application, termination of my Contract or any other administrative sanction by the ALSF. The African Legal Support Facility may verify any statements which I made in this application.

Date: _____

Signature :